

PRESTON COUNTY COMMISSION



Samantha Stone, President
Dave Price, Commissioner
Don Smith, Commissioner

NEWS RELEASE

Immediate Release
March 17, 2020

Contact: 304-329-1805
County Commission

Preston Commissioners Set Guidelines for Staff and Facilities

Our goal is to take measures needed that will protect our staff and the public to get us through this difficult time and help us get back to normalcy. To accomplish this goal we are working with the Preston County Health Department daily to protect our employees and the public.

Therefore, at this time the county offices will remain open, however if you are feeling sick or if you have come into contact with anyone who is sick or has a reason to believe that they may have been exposed to the Coronavirus we ask that you not enter county offices. Rather than coming in person we want to highly encourage the public to call our offices for information, use regular mail, email and Preston County Commission website for information. You can access all the on-line services we provide for payment of taxes, research of records and mapping information. Also email information, mailing addresses and telephone numbers for county offices and telephone numbers for other county agencies and municipalities are available on the website at www.prestoncountywv.gov. You will also find a link to the Preston County Health Department website with up to date local, state and federal information regarding the Coronavirus.

Due to an abundance of caution, until further notice and effective immediately the Preston County Sheriff's Office will no longer allow the outside public access to the interior of the building. Sheriff's Office personnel will be working as usual, just access will be monitored and controlled.

Anyone needing to renew or file for an initial concealed weapons license or pay home confinement fees can do so by mail to:

Preston County Sheriff's Office
103 W. Main Street
Kingwood, West Virginia 26537

Preston County Courthouse Annex ▪ 106 West Main Street, Suite 202, Kingwood, West Virginia 26537
Phone (304)329.1805 ▪ Fax (304)329.3192 ▪ TDD (304)329.0652

www.prestoncountywv.org

You are reminded that in case of an emergency call 911. All other non-emergency calls to the Preston County Sheriff's Office please dial 304.329.1611.

Also as a precautionary measure until further notice only employees will be permitted to access OEM/911 Building. The staff will be on duty and will be handling your calls. If you have an emergency call 911 for questions for Emergency Management, Floodplain Management and Mapping and Addressing please call 304.329.1855, Monday through Friday 8am to 4pm.

It is necessary at this time to close public access to the Preston County Sheriff's Office and OEM/911 to protect our first responders who are our first line of defense serving the people of Preston County.

The Preston County Animal Shelter will also be closed to the public now through Wednesday April 1, 2020. This is a scheduled closing for deep cleaning and maintenance however we believe that this action is also helpful to promote social distancing.

For county employees in our county offices, all staff will be required to wipe down their work station at the end of every work day. If your work station is used by more than one person you are required to wipe down the station at the beginning and at the end of your work shift. It is also recommended that all staff wash your hands frequently and use hand sanitizer as often as possible as well as wipe down your work station during the work shift. We need to be mindful of everything we touch during our work day (door knobs, phones, keyboards, counters, appliances, etc) and wipe those things down as well.

To all staff, if you receive calls or customers request information concerning Coronavirus please direct them to call the Hotline Number 1-800-887-4304.

Just a reminder that this situation is very fluid, things are changing sometimes within hours so we anticipate other measure may need to be taken.